Taking the TB/HIV/STD Data Security and Confidentiality Course

- 1. Go to the HHS Learning Portal at <u>learningportal.hhs.texas.gov/login/</u>.
- 2. Log in. (if you don't have an account, see the instructions for creating one below)
- 3. Once logged in, click on the **All Courses button** on the HHS Learning Portal home screen.

All courses

- 4. Select Department of State Health Services Courses.
 - Department of State Health Services Courses
- 5. Select **TB HIV STD Section.**

TB HIV STD Section

6. Select Data Security and Confidentiality.

Data Security and Confidentiality



- 7. Follow the step-by-step instructions to complete the course.
- 8. When complete, save your certificate to submit to the <u>TBHIVSTD.AccountRequests@dshs.texas.gov</u> for recording.

To create a new account on the HHS Learning Portal:

1. Select the **Create new account button** on the HHS Learning Portal log in screen.

Create new account

2. Complete all required fields and select **Create my new account**.

Create my new account

To learn more, visit the <u>DSHS TB/HIV/STD Security and Database Account</u> <u>Management page</u>.