

## Skills and experiences you may have developed through your degree include:

- Knowledge of bookkeeping/accounting principals
- Competency in Microsoft Excel and Microsoft Word
- Ability to write clear, concise reports and review findings
- Knowledge of business law and legal contracts

## **Specialty Areas**



Healthcare Management



**Financial Operations** 

## **Potential Employers**

- Local (city/county) health departments
- State health departments
- State hospitals
- Non-profit organizations

## **Examples of Entry-Level Job Postings (with Texas DSHS)**

- Accountant I
  - Review, analyze, and prepare accounting documents and reports
- Budget Analyst I
  - Perform examination, reviews, and financial analysis of Agency operating budgets
- Financial Analyst I
  - Perform fiscal monitoring of government, educational, non-profit and/or forprofit entities that administer various programs for DSHS
  - Review financial records to ensure compliance with state/federal laws

To view current job postings at the Texas HHS, visit: www.dshs.texas.gov/careers-dshs

