Outpatient WebCertification

Revised October 2018

Document #: 25-15011
Log into the System13 system at https://thcic.system13.com
Log In The System as a Provider

Username: TH000006
Password: *************
A facility must accept the security notice and access to the database will be provided. If a facility declines this notice, access will not be granted to the database.
Provider Home Page

This is the provider home page the data administrator/primary contact will see when they log in the system. The following pages is what the other data users/data certifier will see.
WebCertification (WebCert)

- Start Certification – System Feature
- Data Reporting Schedule
- Logging into WebCertification
- Viewing Older Quarters Data
- Encounter on Demand
- Certification Reports
- Certification File Download
- Certifying Data
After the *Cutoff for initial submission the Data Administrator (aka Provider Primary Contact) and Certifier will now receive an email a few days after the “Cutoff for Initial Submission”. This email will be sent approximately sixty days after the end of each quarter. The email will have four reports attached to it:

- **Summary Report** – use this report to validate if the data for the period is correct, such as record counts, min/max/average charges, admission type and source, payer type, patient age, gender, race, and ethnicity.

- **Claim Count for First Physician Report** - Use this to determine if the physicians (attending, operating, other) who utilize your facility are represented correctly. This report will give a claim count by physician name, sorted by name. It will also include the physician ID, but will not include patient information.

- **Claim Count for Second Physician Report** - Use this to determine if the second physicians (attending, operating, other) who utilize your facility are represented correctly. This report will give a claim count by physician name, sorted by name. It will also include the physician ID, but will not include patient information.

- **Error Type List Report** - use this to determine if you have made all possible corrections to your data, if needed.

The email will suggest that if the Certifier determines that the data is complete and accurate after reviewing the reports, then they should consider choosing the Encounter or Event on Demand (EOD) option on their certification tab for that quarter. If you do not choose to start the EOD option, the certification process will start after the cutoff for corrections as it does now.
## Data Due Dates

### Key Activity Due Dates by Quarter

<table>
<thead>
<tr>
<th>Activity</th>
<th>Q2 2018</th>
<th>Q3 2018</th>
<th>Q4 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cutoff for initial submission</td>
<td>9-3-18</td>
<td>12-3-18</td>
<td>3-1-19</td>
</tr>
<tr>
<td>Cutoff for corrections (Free)</td>
<td>11-1-18</td>
<td>2-1-19</td>
<td>5-1-19</td>
</tr>
<tr>
<td>Facilities receive certification files</td>
<td>12-3-18</td>
<td>3-1-19</td>
<td>6-3-19</td>
</tr>
<tr>
<td>Cutoff for corrections at the time of certification (Associated Fees)</td>
<td>1-2-19</td>
<td>4-1-19</td>
<td>7-1-19</td>
</tr>
<tr>
<td>Certification/comments due</td>
<td>1-15-19</td>
<td>4-15-19</td>
<td>7-15-19</td>
</tr>
</tbody>
</table>

- **Cutoff for initial submission**, date when the data is due in the system.
- **Cutoff for corrections**, is when the corrections are due by for that quarter.
- **Facilities receive certification files**, by this date System13 sends the certification files.
- **Cutoff for corrections at the time of certification**, due date for changes made to the certification data at the time of certification. Facility must contact System13 by this date to make changes. **There will be a fee.**
- **Certification/comments due**, when the data has to be certified and comments (if any) needed to be inputted into the system.
# WebCertification Due Dates

## Inpatient and Outpatient Data Reporting Schedule

**Texas Health Care Information Collection**  
**Center for Health Statistics**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Q2 2018</th>
<th>Q3 2018</th>
<th>Q4 2018</th>
<th>Q1 2019</th>
<th>Q2 2019</th>
<th>Q3 2019</th>
<th>Q4 2019</th>
<th>Q1 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cutoff for initial submission</td>
<td>9-3-18</td>
<td>12-3-18</td>
<td>3-1-19</td>
<td>6-3-19</td>
<td>9-3-19</td>
<td>12-2-19</td>
<td>3-2-20</td>
<td>6-1-20</td>
</tr>
<tr>
<td>Cutoff for corrections (Free)</td>
<td>11-1-18</td>
<td>2-1-19</td>
<td>5-1-19</td>
<td>8-1-19</td>
<td>11-1-19</td>
<td>2-3-20</td>
<td>5-1-20</td>
<td>8-3-20</td>
</tr>
<tr>
<td>Facilities retrieve certification files</td>
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<td>3-1-19</td>
<td>6-3-19</td>
<td>9-3-19</td>
<td>12-2-19</td>
<td>3-2-20</td>
<td>6-1-20</td>
<td>9-1-20</td>
</tr>
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<td><strong>Cutoff for corrections at time of certification (Associated Fees)</strong></td>
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<td>7-1-19</td>
<td>10-1-19</td>
<td>1-2-20</td>
<td>4-1-20</td>
<td>7-1-20</td>
<td>10-1-20</td>
</tr>
</tbody>
</table>

If changes are to be made to the data after the cutoff for corrections, System13 will assess a fee.  
**Please note**, cutoff for corrections at the time of certification is for facilities that make changes to their data at the time of certification. A fee will be assessed through System13 to make these changes to data at certification.
WebCert/ Certification

The user can go to Certification by the provider tab Certification or by the provider dashboard icon.
Inpatient/ Outpatient WebCertification

If a facility submits data for inpatient/outpatient services, this is the page that will be shown.

<table>
<thead>
<tr>
<th>THCIC Support Center</th>
<th>Outpatient</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Inpatient</strong></td>
<td><strong>2018</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2nd Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>Eligible Claims</td>
</tr>
<tr>
<td></td>
<td><strong>1st Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>253 Encounters</td>
</tr>
<tr>
<td></td>
<td><strong>2017</strong></td>
</tr>
<tr>
<td></td>
<td><strong>4th Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>201 Encounters</td>
</tr>
<tr>
<td></td>
<td><strong>3rd Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>201 Encounters - Certified</td>
</tr>
<tr>
<td>Older Quarters</td>
<td><strong>2018</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2nd Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>Eligible Claims</td>
</tr>
<tr>
<td></td>
<td><strong>1st Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>178 Events</td>
</tr>
<tr>
<td></td>
<td><strong>2017</strong></td>
</tr>
<tr>
<td></td>
<td><strong>4th Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>232 Events</td>
</tr>
<tr>
<td></td>
<td><strong>3rd Quarter</strong></td>
</tr>
<tr>
<td></td>
<td>167 Events - Certified</td>
</tr>
<tr>
<td>Older Quarters</td>
<td></td>
</tr>
</tbody>
</table>
If a facility ONLY submits outpatient event data this is what the screen will look like.
Select an older quarters data...

Click to view older quarters data. (This feature will be utilized at a later date.)

If there is older data available, a listing that shows which quarters are available will be seen. Then, a facility will be able to start event view of this data.
Select an older quarters data to view...
View an older quarters data...

After the older quarters data has been selected to view click View Encounters ➔. To view the older data.
Encounter on Demand (EOD)

Encounter on Demand is the ability for facilities to generate quarterly certification data after the quarter has ended.

Facilities will be able to generate their quarterly certification data and the corresponding certification data reports from the time a quarter ends (example: 1q11 ends March 31, 2011.) A facility can generate the certification files for this time through the end of the corrections period for that quarter.

PLEASE BE ADVISED when a facility has chosen to begin this process, the facility must ensure the data has been submitted, is complete and accurate. If changes need to be made to this data after the file has been generated, these changes will incur a charge from System13 to regenerate the data. Also, ANYONE with access to a UserID as a certifier can initiate the EOD and not just the system administrator for the facility.
Encounter on Demand (EOD)

To generate quarterly certification data and the corresponding certification data reports, click ‘Generate Quarter Cert. Data’.

Click ‘Generate Quarter Cert. Data’ to generate quarterly certification data and the corresponding certification data reports.
If a facility hasn’t ran a previous quarters data they will be unable to run a requested quarter’s data. The message will as indicated above.
**Encounter on Demand (EOD)**

### THCIC Support Center

#### Outpatient

**2015**

**2nd Quarter**

Eligible Claims

**Generate Quarter Cert. Data**

**1st Quarter**

Eligible Claims

**Generate Quarter Cert. Data**

**2014**

**4th Quarter**

430 Events

**Start Certification**

**3rd Quarter**

321 Events - Certified

**View Events**

**Older Quarters**

**2014 2nd Quarter**

321 Events

**View Events**
**Encounter on Demand (EOD)**

The image shows a screenshot of the THCIC Support Center with a focus on the 102015 Data Analysis Report for Outpatient services. The report includes a table for Quarter Analysis, detailing the total and specific data for each month (Oct, Nov, Dec, Jan, Feb, Mar) across various categories (xx0, xx1, xx2, xx3, xx4, xx5, xx6, xx7, xx8, ??). The Quarter Comparison section lists total data for different quarters (1q15, 4q14, 3q14) with respective figures (234, 430, 321).

- **Quarter Analysis Table:**
  - **Month:** Oct, Nov, Dec, Jan, Feb, Mar
  - **Columns:** Total, xx0, xx1, xx2, xx3, xx4, xx5, xx6, xx7, xx8, ??
  - Example data: Oct: Total 0, xx0 0, xx1 0, xx2 0, xx3 0, xx4 0, xx5 0, xx6 0, xx7 0, xx8 0

- **Quarter Comparison Table:**
  - **Columns:** Qtr, Total
  - **Rows:** 1q15 (234), 4q14 (430), 3q14 (321)

**Messages:**
- Some claims still have errors. Please use Claim Correction to correct these claims. You may also review these errors with the Frequency of Errors Report and the Hardcopy Report, both of which are available on the Reports Tab.
- You may wish to use the Claim Merge function to reduce your claims and obtain a better claim summary.
- You should use the Summary Report on the Reports tab to obtain a snapshot of your data. This report shows data distribution by month, charges, admission type, newborns, discharge status, payer (claim filing indicator), patient geographic origin, gender, age, race, ethnicity, length of stay and diagnosis and procedure counts per claim.

**Analysis:**
Based on the above analysis, please verify that there are NO unaddressed data issues prior to continuing with the cert file generation.

**Question:** Do you wish to continue? [Yes] [No]

**Print Data Analysis Report**
A facility will have to verify twice, that the facility is requesting to generate this file.
This is the facility’s final message, an email will be sent to the Provider Primary Contact/Data Administrator when the data is available for certification, within 3 business days.
This file will be available within three business days. Under the quarter that the file was generated, the facility will get the following message, ‘Generation in progress.’
Once the data for the requested quarter is available, click ‘start certification.’
Outpatient WebCertification

Click to go to event listing to view certification.
Loading Tables

List loading filtering… Choose the number of claims on your list to be seen. Click Ok.
List of all Events – Loading Tables

<table>
<thead>
<tr>
<th>Patient Control #</th>
<th>Medical Record #</th>
<th>Event ID</th>
<th>Processed Date</th>
<th>Patient Name</th>
<th>Claims</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>8016750</td>
<td>7786714</td>
<td>120080796114</td>
<td>07/01/2015</td>
<td>Zemlak, Ivah</td>
<td>1</td>
<td>Out-I</td>
</tr>
<tr>
<td>7557481</td>
<td>6247677</td>
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<td>Beahan, Syndee</td>
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<tr>
<td>6181936</td>
<td>6577255</td>
<td>120080796116</td>
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<td>Hitchle, Bell</td>
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<td>Out-I</td>
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<tr>
<td>7848090</td>
<td>5868369</td>
<td>120080796117</td>
<td>07/01/2015</td>
<td>Collier, Connie</td>
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<td>Out-I</td>
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<td>7374551</td>
<td>7589328</td>
<td>120080796118</td>
<td>07/01/2015</td>
<td>Rice, Sydnie</td>
<td>1</td>
<td>Out-I</td>
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<tr>
<td>7346793</td>
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<td>120080796119</td>
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<td>6787057</td>
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<td>07/01/2015</td>
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</tr>
</tbody>
</table>

430 events for 2014 4th Quarter Outpatient
List of all Events Generated

<table>
<thead>
<tr>
<th>Patient Control #</th>
<th>Medical Record #</th>
<th>Event ID</th>
<th>Processed Date</th>
<th>Patient Name</th>
<th>Claims</th>
<th>Type</th>
</tr>
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<tbody>
<tr>
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<td>07/01/2015</td>
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<td>Out-I</td>
</tr>
<tr>
<td>6181936</td>
<td>6577255</td>
<td>120080796116</td>
<td>07/01/2015</td>
<td>Ritchie,Bell</td>
<td>1</td>
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<tr>
<td>7848090</td>
<td>5883369</td>
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430 events for 2014 4th Quarter Outpatient
The events are ordered by event ID specified by System13. The facility can click a column header and it will modify the list accordingly for that column.

The search feature to search your claim listing is also available.

Enter Control #, Medical Record #, Patient or Encounter #
Once the user opens the claim correction tab, a listing of all claims that need correction will be displayed.

The user can modify the claims by:
- Control 
- Medical record 
- Patient Name 
- Encounter 

Once this data has been typed in to modify the list, pressing ‘clear’ will take the user back to the WebCert listing.
Type in Search Criteria
Click
A modified search will allow facility to search for a listing that encumbers the patient control number, medical record number, patient or event number. To choose from the modified listing, highlight the event and clicking to open. To return to the regular listing just click clear.
### THCIC Support Center

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<td>7131489</td>
<td>7321636</td>
<td>120080796121</td>
<td>07/01/2015</td>
<td>Grant, Elsa</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>8792177</td>
<td>8508300</td>
<td>120080796122</td>
<td>07/01/2015</td>
<td>Nienow, Baby</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>5863102</td>
<td>7480111</td>
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<td>07/01/2015</td>
<td>Garhold, Zole</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>8089746</td>
<td>6423154</td>
<td>120080796124</td>
<td>07/01/2015</td>
<td>Doyle, Cassidy</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>6808066</td>
<td>7871912</td>
<td>120080796125</td>
<td>07/01/2015</td>
<td>Bechteler, Austen</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>7002067</td>
<td>5799103</td>
<td>120080796126</td>
<td>07/01/2015</td>
<td>Sporer, Faustino</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>8935074</td>
<td>6343524</td>
<td>120080796127</td>
<td>07/01/2015</td>
<td>Harmann, Olen</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>7741841</td>
<td>5615608</td>
<td>120080796128</td>
<td>07/01/2015</td>
<td>Kunde, Jeromey</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>7437331</td>
<td>6964218</td>
<td>120080796129</td>
<td>07/01/2015</td>
<td>Torp, Fae</td>
<td>1</td>
<td>Out-H</td>
</tr>
<tr>
<td>5762121</td>
<td>8811208</td>
<td>120080796130</td>
<td>07/01/2015</td>
<td>Corkery, Candace</td>
<td>1</td>
<td>Out-H</td>
</tr>
</tbody>
</table>

430 events for 2014 4th Quarter Outpatient
Event View – Patient Tab

To return to the event listing at any time click Back to 2011 4th Quarter Outpatient Events List. Click the tab to move through the different tabs. The tab shown will be highlighted.

Warnings… will indicate if event warnings.
The **PINK** areas indicate where errors are on the data. If a facility would like to make changes to their data the facility will have to contact System13. There will be a cost involved to make changes to their data at certification. The WebCorrect feature is not available for events that are being certified.
The Diagnosis/ Procedure tab allows a facility to see the principal diagnosis, other diagnosis codes, reason for visit and e-codes. Outpatient events do not have any procedure codes on the Diagnosis & Procedure tab.
The situational codes tab is not available for outpatient professional patient events.
Event View – Charges

The Charges tab to see the revenue code and charge information to be reported on the patient’s event.
Event View – MedPar

The MedPar tab and view the patient’s charges rolled into the 30 MedPAR revenue categories.
Event View – Warnings Tab

The Warnings tab to view any Event build issues.
The Facility tab allows a facility to see the facility information that will be reported and the facility specialty information to be reported for the specified patient.

Present on Admission (POA) is not a feature for outpatient facilities, only inpatient facilities. A space for POA is shown, but no data is available since outpatient facility doesn’t provide this information.
Click [Back to 2014 4th Quarter Outpatient Events List] to go back to Event listing.

A facility will be able to view another patient’s event file or go to reports and certification.

A facility will also be able to go to certification by quarter.
Click ‘Reports and Certification’ to go to the reports and certification for the specified quarter.
Reports, Processing Reports, Certification file Download and Certification

THCIC Support Center

Reports

2014 4th Quarter Outpatient

C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification

2014 4th Quarter Outpatient 430 events

Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.
Facilities must provide their operating/rendering physicians an opportunity to review, request correction of, and comment on records of patients for whom they are shown as rendering or operating.

This is probably the most difficult part of certification!

The process that facility follows is dependent upon the organizational and logistical structure of the facility.

Factors that affect the process or amount of time involved include:
- Number of operating/rendering physicians
- Location of practitioners
- Interest of practitioners

Each facility is responsible for developing the process and methods for collecting comments and corrections from operating/rendering physicians, and for ensuring that their concerns are acted upon.

Use of the outpatient reports is not required.
Reports Available

Reports

2014 4th Quarter Outpatient

C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

These reports will open up in PDF files.
Reports C01
Certification Summary

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

Processing Reports
Select Report

Certification File Download
Request Cert. Data Download

You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.
# Reports C01 Certification Summary (Page 1)

## Event Summary

<table>
<thead>
<tr>
<th>Period</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late for 3Q - July 2014</td>
<td>0</td>
</tr>
<tr>
<td>Late for 3Q - August 2014</td>
<td>0</td>
</tr>
<tr>
<td>Late for 3Q - September 2014</td>
<td>0</td>
</tr>
<tr>
<td>October 2014</td>
<td>145</td>
</tr>
<tr>
<td>November 2014</td>
<td>132</td>
</tr>
<tr>
<td>December 2014</td>
<td>163</td>
</tr>
<tr>
<td>Total</td>
<td>430</td>
</tr>
</tbody>
</table>

Provides a count of the events built for the quarter.

## Charges Summary

<table>
<thead>
<tr>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Charges</td>
<td>$1,149,386.24</td>
</tr>
<tr>
<td>Average Charge</td>
<td>$2,972.82</td>
</tr>
<tr>
<td>Minimum Charge</td>
<td>$1,040.22</td>
</tr>
<tr>
<td>Maximum Charge</td>
<td>$6,102.00</td>
</tr>
<tr>
<td>Standard Deviation</td>
<td>$567.08</td>
</tr>
</tbody>
</table>

Lists charges summary for the events.

## Charges Breakout

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt; $250,000</td>
<td>0</td>
</tr>
<tr>
<td>$100,000 - $250,000</td>
<td>430</td>
</tr>
<tr>
<td>&lt; $1,000</td>
<td>0</td>
</tr>
</tbody>
</table>

Provides counts and percentages by payment source, both primary and secondary.

## Claim Filing Indicator Code

<table>
<thead>
<tr>
<th>Code</th>
<th>Primary</th>
<th>Percent</th>
<th>Second</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selfpay - 06</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Central Certification - 10</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Non-Federal Programs - 11</td>
<td>20</td>
<td>4.45%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Preferred Provider Organization (PPO) - 12</td>
<td>20</td>
<td>4.45%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Point of Service (POS) - 13</td>
<td>12</td>
<td>2.79%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Exclusive Provider Organization (EPO) - 14</td>
<td>18</td>
<td>4.19%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Indemnity Insurance - 15</td>
<td>18</td>
<td>3.72%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Health Maintenance Organization (HMO) Medicare - 16</td>
<td>10</td>
<td>4.42%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Dental Maintenance Organization - 17</td>
<td>16</td>
<td>3.89%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>AutoMedic - 18</td>
<td>26</td>
<td>5.85%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Blue Cross/Blue Shield - BL</td>
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<td>4.65%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>CHAMPUS - CH</td>
<td>18</td>
<td>4.19%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Commercial Insurance Co.: GI</td>
<td>19</td>
<td>4.42%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Disability - DS</td>
<td>19</td>
<td>4.42%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Federal Employees Program - FI</td>
<td>14</td>
<td>3.25%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Health Maintenance Organization - HM</td>
<td>16</td>
<td>3.72%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Liability - LI</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Liability Medical - LM</td>
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<td>3.95%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Medicare Part A - MA</td>
<td>23</td>
<td>5.35%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Medicare Part B - MB</td>
<td>18</td>
<td>3.49%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Medicaid - MC</td>
<td>27</td>
<td>6.38%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Federal Program - OF</td>
<td>19</td>
<td>4.42%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Title - TV</td>
<td>19</td>
<td>4.42%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>VA Children's Health Program - VA</td>
<td>21</td>
<td>4.65%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Workers Compensation Health Claim - WC</td>
<td>23</td>
<td>5.35%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Mutually Defined - ZZ</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>100.00%</td>
</tr>
<tr>
<td>Mutually Defined, Or SelfPay, Or Unknown, Or Charity - ZZ</td>
<td>14</td>
<td>3.25%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Missing/Unknown</td>
<td>0</td>
<td>0.00%</td>
<td>430</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Lists charges summary for the events.
Provides counts and percentages of patients by gender.

Provides counts and percentages of patients by ethnicity.

Provides counts and percentages of patients by age.

Provides counts and percentages of patients by race code.

Provides counts and percentages of patients by age.

Provides counts and percentages for both diagnoses and procedure codes.
Reports C04
Top 30 Principal Diagnoses

This report is presented in descending order by total charges for each of the top 30 principal diagnosis.
Reports C08
Patients by Operating/Rendering | Physician

THCIC Support Center

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient  430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Select Report

Request Cert. Data Download

Eject not to Certify  Certify
This report is presented by patients by operating/ rendering physician.
Reports C09
Patients by Operating/Rendering 2 Physician

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

Processing Reports
Select Report

Certification File Download
Request Cert. Data Download

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Elect not to Certify  Certify
Reports C09
Patients by Operating/Rendering 2 Physician

THCIC Report C09: Patients by Physician 2 (Outpatient - Institutional) Q4 2014
Report Date: 07-Jul-2015
THCIC ID: 000008  THCIC Trainee 1

Other/Rendering2 Physician: , ADJUST, ROSS
PCN: C240C247
MRN: 12345678A
Race: 4 White
From: 2009-10-30 Thru: 2009-10-30 Sex: F Age: 54
Eth: 2 Not of Hispanic origin LOS: 1

Operating/Rendering1: BURNET, BROOKS 5065
Ancl Chg: $0.00
Operating/Rendering2: , 5065

Good, Ross
PCN: C240
MRN: 12345678A
Race: 4 White
From: 2009-10-30 Thru: 2009-10-30 Sex: F Age: 54
Eth: 2 Not of Hispanic origin LOS: 1

Operating/Rendering1: BURNET, BROOKS 5065
Ancl Chg: $0.00
Other/Rendering: , 5065

Late, Robert
PCN: L240
MRN: 12345678A
Race: 4 White
From: 2009-10-30 Thru: 2009-10-30 Sex: F Age: 54
Eth: 2 Not of Hispanic origin LOS: 1

Operating/Rendering1: BURNET, BROOKS 5065
Ancl Chg: $0.00
Other/Rendering: , 5065

This report is presented by patients by operating/ rendering 2 physician.
Processing Reports

THCIC Support Center

Reports

2014 4th Quarter Outpatient

- C01: Certification Summary
- C04: Top 30 Principal Diagnoses
- C08: Patients by Physician 1
- C09: Patients by Physician 2

Certification

2014 4th Quarter Outpatient 430 events

Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians.

All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.
The nine processing result reports describe the results of the event build process.
Processing Reports
Duplicate Events

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
- C01: Certification Summary
- C04: Top 30 Principal Diagnoses
- C08: Patients by Physician 1
- C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
Update Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments
You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Elect not to Certify  Certify
The “Duplicate Report” will list duplicate event errors that have occurred. If a facility has duplicate event errors, these errors should be corrected. The facility will have to contact System13 to make these changes.
Processing Reports
Event Errors

Reports
2014 4th Quarter Outpatient
- C01: Certification Summary
- C04: Top 30 Principal Diagnoses
- C08: Patients by Physician 1
- C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient  430 events

Certifier Name
Update Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments
You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.

Select Report
- Duplicate Events
- Event Errors
- Event Warnings
- Frequency of Event Errors, Inst.
- Frequency of Event Errors, Pro.
- Hardcopy Event Error Summary, Inst.
- Hardcopy Event Error Summary, Pro.
- Practitioner Errors
- Widow Orphan Claims

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

system13
THCIC Trainee 1 000006  User Management  My Account  Logout
The “Event Edit Report” lists errors that prevented events from being built. Events were NOT created for these events, and errors on this report should be corrected.
Processing Reports
Event Warnings

THCIC Support Center

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name

You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.
Events listed on the “Event Warnings” report may be in error and if it is in error it should be corrected.
The “Frequency of Event Error, Inst. (Institutional) and Pro. (Professional)” have the same information, but are separated by the type of event submitted (Institutional/ Professional).
A frequency of event error report that will provide the facility information regarding the number of events received, month received and the bill type.
The facility error listing will be two pages (Pages 2 & 3). It is a complete listing of all the errors by field.
Frequency of Errors Report (Outpatient-Institutional)
Date: Date Report Ran

THCIC: 000005 System13

The 837 format utilizes 'Qualifier' codes to identify or characterize various health information data elements. Invalid or missing Qualifier codes may cause data to be omitted from a claim or result in improper placement of the data.

Error Summary

<table>
<thead>
<tr>
<th>Count</th>
<th>Error Code</th>
<th>Error Message</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>W-696</td>
<td>Invalid Operating Practitioner Name Match</td>
</tr>
<tr>
<td>17</td>
<td>E-697</td>
<td>Missing Claim Filing Indicator Code for Subscriber</td>
</tr>
<tr>
<td>29</td>
<td>E-735</td>
<td>Invalid Procedure Date</td>
</tr>
</tbody>
</table>

Page 4 (or it may be more pages depending on how many errors their claim events have) will be a complete listing of the error count(s), error code(s) and error message(s).
Processing Reports - Hardcopy Error Report, Institutional / Professional

The “Hardcopy Error Report, Inst. (Institutional) and Pro. (Professional)” have the same information, but are separated by the type of event submitted (Institutional/ Professional).
Hardcopy error summary report shows every error and warning on each event. Report is run separately for institutional and professional events.

<table>
<thead>
<tr>
<th>Med. Rec. #</th>
<th>PCN</th>
<th>Service</th>
<th>Rec. #</th>
<th>Field</th>
<th>Value of field</th>
<th>Err #</th>
<th>EW</th>
</tr>
</thead>
<tbody>
<tr>
<td>M736542502</td>
<td>193227481</td>
<td>20</td>
<td>0203</td>
<td>Claim Filing Indicator code</td>
<td>1245284801</td>
<td>690</td>
<td>Warning</td>
</tr>
<tr>
<td>M0350929044</td>
<td>112542902</td>
<td>20</td>
<td>0204</td>
<td>Operating practitioner ID</td>
<td>697</td>
<td>Error</td>
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</tr>
<tr>
<td>M2352039941</td>
<td>1431339285</td>
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<td>0204</td>
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<td>697</td>
<td>Error</td>
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<td>M61722454</td>
<td>1598688</td>
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<td>0304</td>
<td>Procedure Date</td>
<td>735</td>
<td>Error</td>
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<td>M87035612028</td>
<td>128362778</td>
<td>20</td>
<td>0209</td>
<td>Procedure Date</td>
<td>735</td>
<td>Error</td>
<td></td>
</tr>
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<td>M06832016</td>
<td>1402497174</td>
<td>20</td>
<td>02020</td>
<td>Operating practitioner ID</td>
<td>1245284801</td>
<td>690</td>
<td>Warning</td>
</tr>
<tr>
<td>M08907142</td>
<td>1434010605</td>
<td>20</td>
<td>020210</td>
<td>Operating practitioner ID</td>
<td>697</td>
<td>Error</td>
<td></td>
</tr>
<tr>
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<td>20</td>
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<td>Warning</td>
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<td>020211</td>
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<td>Error</td>
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<tr>
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<td>735</td>
<td>Error</td>
<td></td>
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</tbody>
</table>
Processing Reports
Practitioner Errors

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient

C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
Update Certifier Name

You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Elect not to Certify  Certify
Texas Health Care Information Collection
Unidentified Physician ID Summary Report
System13

Date: Date Report Ran

THCIC: 000005 System13

There are NO Unidentified Attending or Operating Practitioners for this Provider.

“Practitioner Error” report lists unidentified attending or operating practitioners.
Processing Reports
Widow Orphan Claims

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
- C01: Certification Summary
- C04: Top 30 Principal Diagnoses
- C08: Patients by Physician 1
- C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient  430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments
You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Select Report
- Duplicate Events
- Event Errors
- Event Warnings
- Frequency of Event Errors, Inst.
- Frequency of Event Errors, Pro.
- Hardcopy Event Error Summary, Inst.
- Hardcopy Event Error Summary, Pro.
- Practitioner Errors
- Widow Orphan Claims
Processing Reports

Widow Orphan Claims

The claims listed below were not included in an encounter because one or more claims necessary to complete the encounter was not present or the claims were marked for deletion by submission of an void claim (xx8). The reason for claims not being included in the encounter are that there is no discharge claim.

A message code is listed beside each claim indicating the reason that the encounter was not completed. Actions to be taken regarding these messages: If the patient was not discharged during the quarter, then nothing needs to be done. If the patient was discharged during the quarter, please ensure that the missing information is supplied. Contact the THCIC Help Desk if assistance is required in making the correction.

Void/cancel claims (xx9) will be listed after the claim that has been deleted. There will be no error code associated with these claims. These claims are listed for informational purposes only.

<table>
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<tr>
<th>MDRec#</th>
<th>PatCtrl#</th>
<th>SSN#</th>
<th>Admission</th>
<th>StmtFrom</th>
<th>StmtThru</th>
<th>BillType</th>
<th>ErrCode</th>
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<td>20091050</td>
<td>20091030</td>
<td>101</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Events on the “Incomplete Event and Deleted Claims Report” are either a voided event (xx8) or incomplete event - admission event (xx2) with no discharge event.
Certification file download This capability will allow a facility to request the creation of a downloadable file containing the quarterly certification data for a given quarter. This file will be available as long as the quarter’s certification data is accessible for viewing via the system’s certification page.
Certification File Download

Certification File Download is the capability for facilities to request the creation of a downloadable file containing the quarterly certification data for a given quarter as long as the quarter’s certification data is accessible for viewing via the system’s certification page.

The file will be in a fixed length format and the data layout will be downloaded with the file. This will allow a facility to analyze the data with software analysis tools of the facilities choice.

BE AWARE that once this file has been requested, it should be available within 24 hours. An e-mail will be sent to the provider primary contact/data administrator on file when this data is available for download. Please be advised, ANYONE with access as a facility administrator or a certifier specification can initiate the certification file download and not just the provider primary contact/data administrator for the facility.

The file will be available for downloading for 30 days. The download file will be removed from the system after 30 days from the date of the download file creation.

There will be a fee if a facility requests this file again after the 30 day review period. If a facility would like another creation of this file, there will be a fee accessed through System13. It is important that the file is downloaded within 30 days of requesting its creation to avoid any fees.
Certification file download - Click to get a download of the quarters encounter files. The file will be in a fixed length format. The data layout will be downloaded with the file. This download will allow the facility to analyze the data with software analysis tools of the facilities choice.
Certification File Request

THCIC Support Center

Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
- C01: Certification Summary
- C04: Top 30 Principal Diagnoses
- C08: Patients by Physician 1
- C08: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
You may certify your data with or without comments.

Certification Data Request for 4Q2014
You are requesting that a downloadable file be created for further analysis of this Certification Data Set.
To do this analysis you must use your own software tools.

Processing Reports
Select Report

Certification File Download
Request Cert. Data Download

You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.

Continue? Cancel
Certification File Request

Note:
Your request has been submitted. Please check back in 24 hours. An email confirmation of the availability of the file for downloading will be sent to the Primary contact of this Facility.
Certification File Request

THCIC Support Center

Reports
2014 4th Quarter Outpatient
- C01: Certification Summary
- C04: Top 30 Principal Diagnosis
- C08: Patients by Physician 1
- C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient  430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments

Processing Reports
Select Report

Certification File Download
Your request has been submitted. Please check back in 24 hours. An email confirmation of the availability of the file for downloading will be sent to the Primary contact of this Facility.

Update Certifier Name

Elect not to Certify  Certify
Certification File Request

Certification file download - This will show the file is ready to be downloaded. A facility has 30 days from when the file is ready for download to download the file without any charges being occurred.
Certification File Request

Certification file download - Click when file is ready to be downloaded. A facility has 30 days from when the file is ready for download to download the file without any charges being occurred.

Click and designate where this file is to be saved.
Certification File Download

THCIC Support Center

Reports

2014 4th Quarter O

C01: Certification Summary
C04: Top 30 Principal Diagnosis Code
C08: Patients by Physician

Certification

0% of certification_data_file.zip from thcicaccep...

Save As

File name: th000005_1C10_outpatient_down.zip

Save as type: UltimataZip File

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.
The download zip file will consist of the following:

- File ending in *layout.csv* – Excel format of the file’s layout, file will be a comma separated values (CVS), sometimes also called comma delimited file.

- File ending in *enc.txt* – Text file of the encounter layout

- File ending in *rev.txt* – Text file of the charge file
The file will be in a fixed length format and the data layout will be downloaded with the file.

This will allow the facility to analyze the data with software analysis tools of the facilities choice.

**Please be advised** that once a facility requests this file, the file will be created and available for downloading for 30 days. The download file will be removed from the system after 30 days from the date of the download file creation.

There will be a fee for each additional time the file is created; therefore, download the file and save the file within 30 days of requesting its creation to avoid any fees.
Certification

THCIC Support Center
Back to 2014 4th Quarter Outpatient Events List

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C06: Patients by Physician 1
C09: Patients by Physician 2

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Elect not to Certify  Certify
Changes at the time of Certification

If a facility would like to make changes to their data at the time of certification, the facility will have to contact System13 at 1-888-308-4953.

There may be a fee involved to make changes at the time of certification. These fees will be between the facility and System13.
Certification Options

- **Certified without comments.** Certifies that the data is accurate “as is” and comments are not required to be attached with the release of the data.

- **Certified with comments.** Certifies the data is accurate “as is” with comments attached with the release of the data.

- **Elects not to certify.** Unable to complete the certification process due to circumstances outside of the facility’s control or facility refuses to certify the data.

*Note: Electing not to certify does not prevent the data from being placed in the Public Use Data File (PUDF).*

**DO NOT SEND COMMENTS ON PAPER, FAX OR EMAIL. THCIC CANNOT RETYPE FACILITY COMMENTS. PLEASE TYPE FACILITY COMMENTS IN THE COMMENT ON THE CERTIFICATION PAGE.**
Certification

Certification

2014 4th Quarter Outpatient  430 events

Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

[Submit options: Elect not to Certify, Certify]
Certification

Certification

2014 4th Quarter Outpatient 430 events

Certifier Name

You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

Elect not to Certify  Certify

The name of the certifier will appear IF the certifier name was provided to THCIC. The THCIC number will appear when there is no certifier on file with THCIC. A facility must update this information with THCIC by completing a Facility Information Request form to have the certifier name appear for future certifications, click Update Certifier Name to be directed to the THCIC website to get this form.
Update Certifier Name

Certification
2014 4th Quarter Outpatient 430 events

Certifier Name
Tiffany Overton

You may certify your data with or without comments. If you elect not to certify, you need to state the reasons using the comments area. To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

THCIC Support Center

Update Certifier Name

Please complete the information on the THCIC Health Facility Information Request form if the “Certifier Name” is not accurate, and fax the completed form to THCIC at 512-776-7710.

Please note! Changes to the Certifier Information must go through several points of review and are implemented in WebCert generally by noon on the following Monday if received by each Thursday evening.

IF THE PERSON IDENTIFIED IN THE “CERTIFIER NAME” FIELD IS NOT ACCURATE AND YOU CERTIFY YOUR DATA without updating the name, this information WILL BE MISREPRESENTED.

A window will open as pictured below to update your certifier information. Please read information on page as pictured below.
Certification

Certification

2014 4th Quarter Outpatient  430 events

Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility’s event and certification data, if needed.

[Buttons: Elect not to Certify, Certify]

Type in comments to be released with the facility's data, in this section. The comments can be typed in a word document (or other document), cut and pasted in the comment section.

PLEASE NOTE:
To maintain confidentiality, comments must not disclose the identity of patients or physicians.
Certification

2014 4th Quarter Outpatient  430 events

Certifier Name

You may certify your data with or without comments.

If you elect not to certify, you need to state the reasons using the comments area.

To maintain confidentiality, comments must not divulge the identity of patients or physicians. All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

A facility can elect not to certify if a facility is unable to complete the certification process due to circumstances outside of the facility's control or facility refuses to certify the data. Please be advised electing not to certify does not prevent the data from being placed in the Public Use Data File (PUDF).
When a facility elects not to certify, the facility must state the reasoning for not certifying in the comments area.
When a facility elects not to certify, a statement must be entered into the comment section stating the reason for not certifying the data. After the comments are entered, click elect not to certify again.
Certification Elect not to Certify

Confirmation

✓ You have elected not to certify the events for 4th quarter 2014 Outpatient

Certifier Name
Tiffany Overton

Comments
Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data. Enter comments as to reasoning for electing not to certify data.

From: Tiffany.overton@dshs.state.tx.us
To: Overton, Tiffany (DSHS)
Cc: 
Subject: THCIC Inpatient Data Certification for 000005

Texas Health Care Information Collection THCIC

1Q2013 Certification of Data

Your facility has completed the certification of the 1Q2013 data and has elected "not to certify".

Thank you.
Certification Certify

THCIC Support Center

Reports
2014 4th Quarter Outpatient
C01: Certification Summary
C04: Top 30 Principal Diagnoses
C08: Patients by Rendering1 Physician
C09: Patients by Rendering2 Physician

Certification
2014 4th Quarter Outpatient 232 events

Certifier Name
Tiffany Overton

You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.

Click Certify. This certifies that the data is accurate “as is.”
Certification Without

Certification

2014 4th Quarter Outpatient 430 events

Certifier Name
Tiffany Overton

You may certify your data with or without comments.
If you elect not to certify, you need to state the reasons using the comments area.
To maintain confidentiality, comments must not divulge the identity of patients or physicians.
All comments will be released with the certified data.

Comments

You may call the help desk and arrange to correct and regenerate the facility's event and certification data, if needed.

When a facility elects to certify without comments, just click OK and an e-mail will be sent to the certifier and provider primary contact/data administrator on file that the data has been certified for the specified period.
Certification Certify Without

THCIC Support Center

Confirmation

✔ You have certified the events for 4th quarter 2014 Outpatient

Certifier Name
Tiffany Overton

Comments

From: tiffany.overtone@dshs.state.tx.us
To: Overton,Tiffany (DSHS)
Cc: 
Subject: THCIC Inpatient Data Certification for 0000005

Texas Health Care Information Collection THCIC

1Q2012 Certification of Data

Your facility has completed the certification of the 1Q2012 data.

Thank you.
When a facility elects to certify with comments, just click **OK** and an e-mail will be sent to the certifier and provider primary contact/data administrator on file that the data has been certified for the specified period.
You have certified the events with comments for 4th quarter 2014 Outpatient

Certifier Name
Tiffany Overton

Comments

Texas Health Care Information Collection THCIC
1Q2012 Certification of Data

Your facility has completed the certification of the 1Q2012 data.

Thank you.
Certification Confirmation

- You have certified the events for 4th quarter 2014 Outpatient
- You have certified the events with comments for 4th quarter 2014 Outpatient
- You have elected not to certify the events for 4th quarter 2014 Outpatient

Certifier Name

The certifier name will appear here.

Comments

The comments that was submitted with the facility’s data will appear here.

A facility will get one of the following confirmations when a certification method is chosen.

An e-mail will go to the facility’s provider primary contact/data administrator and the certifier on file. This e-mail will identify, which method was used to certify or if the facility elected not to certify.
Certification Completed/ Status

When a facility sees the following message ‘Past cut-off date for generation of Cert. Data’ this message means that the facility cannot use ‘Encounter on Demand’, which will allow a facility to start certification before it is facilitated by System13.

When a facility clicks WebCert and data has been certified, elected not to certify or failed to certify the facility will see the following messages on the page. If a facility wants to change the status, correct or regenerate their certification files, the facility will have to contact System13.
Certification Tips

Suggestions on how to provide physician certification review.
- Involve physicians sooner in the data review process.
- Provide reports to physicians when data is submitted to THCIC or sooner.
- Recruit physician advocates.
- Develop reports that better fit the facility organization’s personality.

Suggestions on researching mapping problems.
- If a facility is using a vendor, contact the vendor to see if the problem has already been reported.
- If a facility is not using a vendor, the facility must check with their Information Systems department and have them check their programs.
- Look at submission reports for skews.
Questions, comments or need clarification please e-mail

@ thcichelp@dshs.state.tx.us

The e-mail should include the facility’s THCIC ID.
THCIC Contact

Address:
Texas Health Care Information Collection
Dept of State Health Services – Center for Health Statistics
1100 W 49th St, Ste M-660
Austin, TX 78756

Phone: 512- 776-7261
Fax: 512- 776-7740
E-mail: THCIChelp@dshs.texas.gov
Web site: http://www.dshs.texas.gov/THCIC
THCIC Contact

Contact Tiffany Overton at 512-776-2352 or Tiffany.Overton@dshs.texas.gov if a facility has questions concerning the submission, correction, or certification of data.

Contact Dee Roes at 512-776-3374 or Dee.Roes@dshs.texas.gov if submitter test/production files reject due to a submission address or EIN/NPI number.

For general questions or to request information about THCIC please e-mail to thcichelp@dshs.texas.gov.
Address:
System13, Inc
1648 State Farm Blvd.
Charlottesville, VA 22911

Phone: 1-888-308-4953
Fax: 434-979-1047
E-mail: THCIChelp@system13.com
Web site: https://thcic.system13.com