TEXAS
Health and Human Services

Texas Department of State
Health Services

Patient Record and Event Searches in NEDSS

Public Health Informatics and Data Exchange (PHID) Team

Searching

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- All patient records and events are assigned a unique ID. The IDs can be found in most reports and in the user interface.
- You should refer to the Data Dictionaries to determine the best report to use.
- There are a few ways to search for patient records and events in NEDSS.

Dashboard Search

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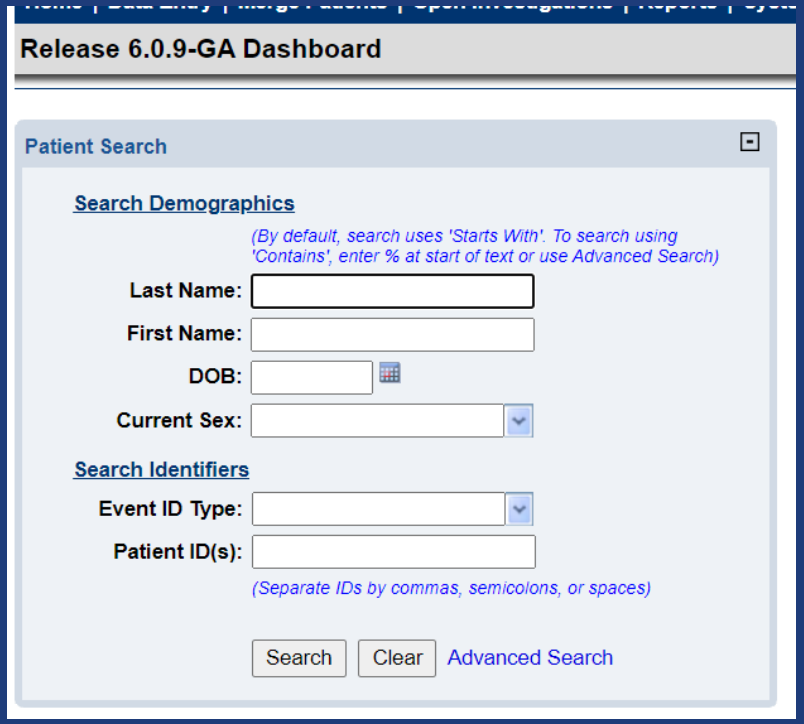
The first way to search by name or Event ID is on the Dashboard.



Dashboard Name Search

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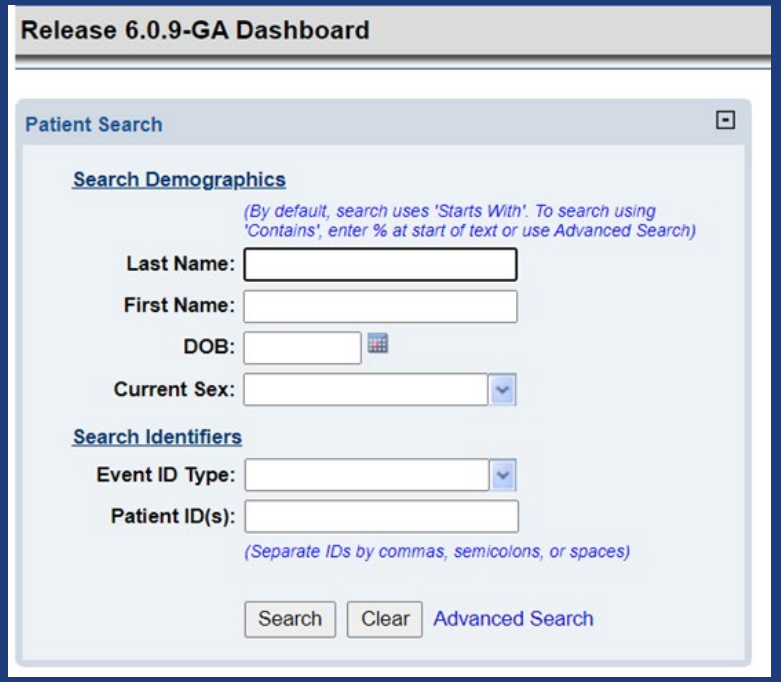
Notice the message above Last Name: *(By default, search uses 'Starts With'. To search using 'Contains', enter % at start of text or use Advanced Search)*

For name searches, we recommend using the first 3 letters of the last and first names.

Keep in mind the more pieces of information you enter in the search, the less likely you are of returning results.



Dashboard Name Search

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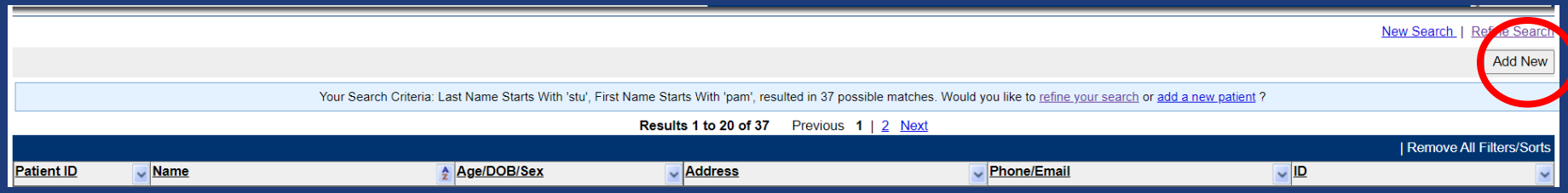
- After searching, results will be displayed.
- If the patient record is displayed, you can choose the Patient ID link to open the patient record.
- If you are unable to locate the patient record you are searching for, you can choose *Add New.*



Search Event IDs

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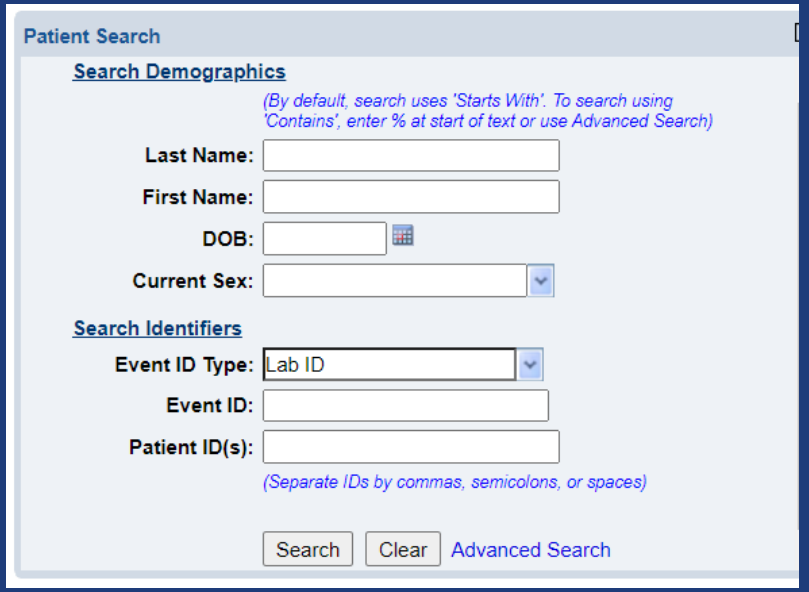
If you have an Event ID, choose the Event ID Type. A new box will appear for the Event ID Value. Choose Search.

Note:
Investigations begin with CAS.
Lab Reports begin with OBS.
Vaccinations begin with INT.
Notifications begin with NOT.



Search Patient ID

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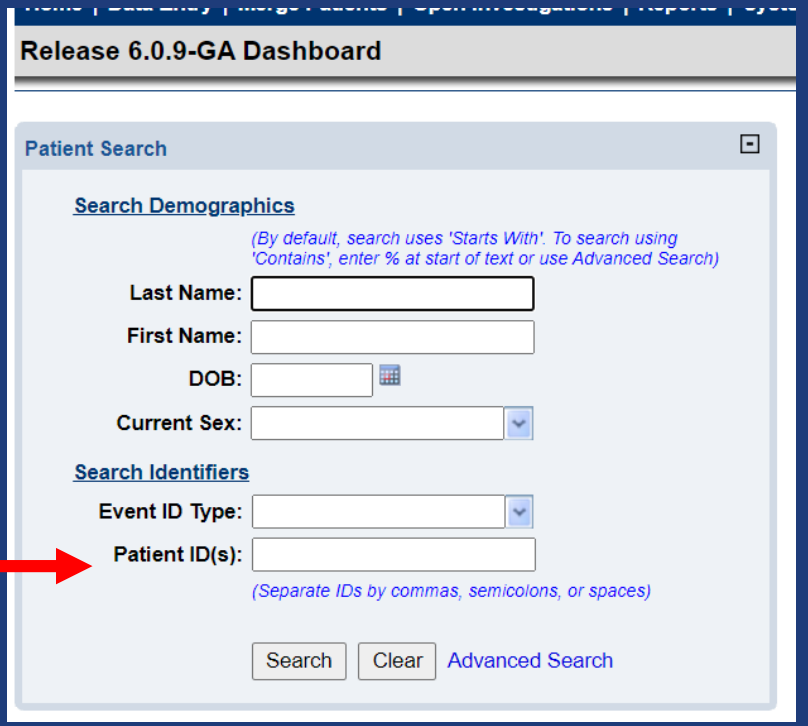
To search for a patient ID, enter the value in the Patient ID(s) field and choose Search



Advanced Search

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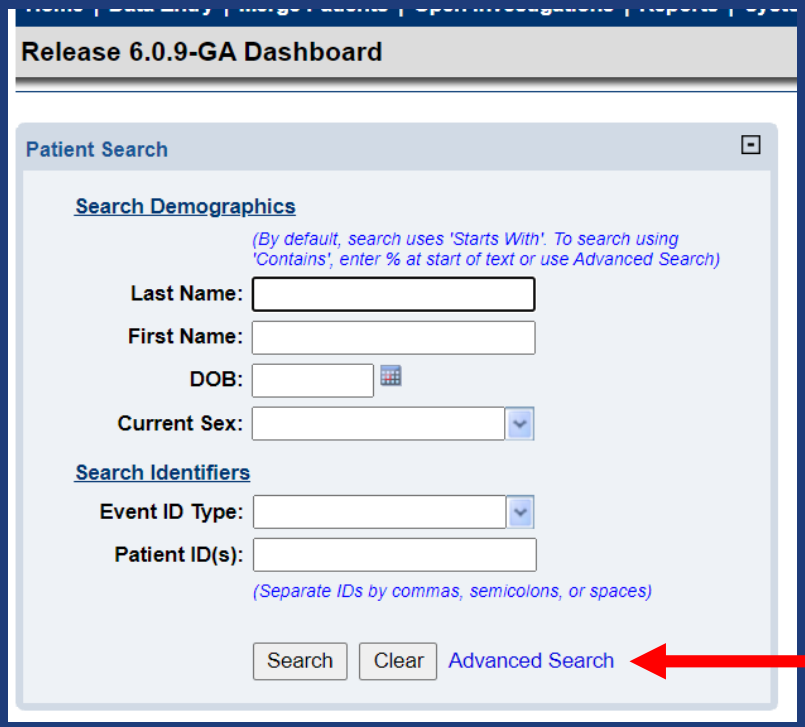

To conduct an advanced search, choose the Advanced Search link.